

Vacate Guide

To assist in finalising your tenancy and the return of your bond, please use this guide to assist you with cleaning. Please ensure everything on the list is done before you return your keys.

Inside

	All cupboards and draws, inside and out to be cleaned. Don't forget top of shelves.
	Drawers to be taken out and tracks to be cleaned
	All windows, tracks, windowsills and screens to be cleaned inside and out
	Ceilings to be cleaned
	All fans to be cleaned – both sides of blades etc
	Ensure all lights are working and clean
	All light switches, fan switches and power points to be cleaned
	All cobwebs removed inside and out
	All marks to be removed from walls, skirting boards and wipe marks from cleaning products to be rinsed off
	Exhaust fans to be cleaned – remove filters and clean air vents
	Air conditioners to be cleaned and filters to be washed
	AC remote holders to be cleaned and remotes to have batteries
	Dishwashers to be cleaned, filters removed and cleaned
	Stove, griller, drip trays and range hoods to be cleaned and grease free
	Vinyl floors to be swept, mopped and scuff marks should be removed
	Floor tiles to be swept, mopped and grout cleaned
	Showers to be scrubbed, free of soap scum and mould
	Vanities to be cleaned inside and out
	Toilets to be cleaned inside and out, not forgetting behind
	Curtains to be washed/dry cleaned/ironed according to instructions
	Blinds to be free of dust and marks and wiped down
	Property to be treated for fleas internally and externally by a professional pest control company. Receipt to be provided to our office.
	Carpets to be professionally shampooed after all belongings are out of the property and the property has been cleaned. Receipt to be provided to our office.

Outside

	Lawns to be mowed and left tidy
	Grass to be replaced if required
	Gardens and stone areas to be weed free
	Plants to be pruned and not left overgrown
	Dog holes to be filled and levelled, all excrement to be removed
	No rubbish to be left in garage or yard
	All cigarette butts to be disposed of
	Driveways, carports and all concrete areas to be left free of mould, oil and grease
	Rubbish bins to be cleaned inside and out

Furnished Properties – if applicable

	Fridge/freezer to be cleaned inside and out, defrosted and all shelves to be cleaned and behind fridge cleaned
	Washing machine/dryer to be cleaned inside and out, filters to be cleaned and units cleaned if they can be moved
	All fabric furniture to be professionally steam cleaned and receipt provided to our office. Mattresses, chairs, lounge sweets etc
	All furniture to be cleaned
	All utilities – cutlery, crockery, pots etc to be cleaned, linen to be washed/ironed and replaced as per entry
	All furniture to be returned to the same position as per entry

SHELDON REALTY

R E A L E S T A T E S E R V I C E S

Suggested Contractors

We suggest the below tradespeople to help prepare your property for vacate.

Pest Control

Tropical Pest Solutions	0400 678 763
SafeClean	07 4039 1100

Handyman

Kevin Malady	0418 880 902
Hire a Hubby	0429 005 262
Darrell Kendall	0499 011 878

Carpets & Pest

SafeClean	07 4039 1100
BKs Carpet	0435 948 980

Lawns and Gardens

Packy's Lawns	0404 131 393
Lawns 4 Less	0420 444 911
Arborcare	0409 441 145

Cleaners

Black Spot Cleaning	0428 258 784
My Sadie Home Services	0427 384 865
Cairns Complete Clean	0413 235 965